

Open Enrollment Checklist

Q: I'm a current Palm Beach County Fire Rescue employee, which forms do I fill out to start or change my coverage?

A: [Enrollment/Salary Deduction](#) Form and [Employee Status Change Form](#)

Q: I'm a retiree with current coverage and I would like to change my coverage, which form do I fill out?

A: [Retiree Status Change Form](#)

Q: I would like to change my beneficiary, which form do I fill out?

A: [Beneficiary Change Form](#)

Q: When do the forms need to be turned in by?

A: Status Change & Enrollment Forms: By the close of the last business day in November.
Beneficiary Form: ASAP anytime a change is requested. Original form color copies only in blue ink

Q: When do my changes take effect?

A: January 01 after open enrollment.

Q: If I have any questions, who can I call?

A: Call Customer Service at the Benefits office, 561-969-6663. We are open from 8-5 Mon-Fri excluding County holidays.